

**CITY COUNCIL MINUTES
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held October 3, 2016, at the Chappell City Hall at 7:00 P.M. The following members were present; Riley, Reichman and Johnson. Staff members present were City Administrator/Clerk Ashlea Jepsen, City Treasurer Geralyn Konruff, Utilities Superintendent Mike Criss and Utilities Worker Todd Rust. Others present included Spencer Rowley, Brad and Janice Dunn, Andrew Ross and Mandy Hansen.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Council President Reichman informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

Public Comments:

No public comments.

A motion was made by Council member Riley, second of Council member Johnson to excuse Mayor Brott and Council member Vogt. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

Consent Agenda:

A motion was made by Council member Johnson, second of Council member Riley to approve the consent agenda, minutes of regular meeting September 19, 2016, claims list, dept head reports, animal control report, and sheriff's report. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

Century Link - \$132.77 * Century Link - \$241.83 * Chappell Municipal Utilities - \$136.96 * Chappell Register - \$314.92 * Chappell Register - \$10.00 * Cranmore Fire Protection - \$81.00 * Deuel County Treasurer - \$6670.00 * Brit Miller - \$103.84 * Miller Office Products - \$38.00 * Century Link - \$108.87 * Chappell Municipal Utilities - \$531.03 * Cranmore Fire Protection - \$174.00 * S A Foster Lumber Company - \$273.08 * Ron Bayne - \$500.00 * Century Link - \$39.08 * Chappell Municipal Utilities - \$928.68 * Hodges Rock & Landscape Services - \$450.00 * S A Foster Lumber Company - \$47.98 * S A Foster Lumber Company - \$3.99 * Chappell Municipal Utilities - \$20.50 * Chappell Municipal Utilities - \$197.09 * Cranmore Fire Protection - \$18.00 * Century Link - \$56.82 * Chappell Municipal Utilities - \$782.53 * Cranmore Fire Protection - \$42.00 * League of NE Municipalities-Utilities - \$300.00 * S A Foster Lumber Company - \$13.94 * Century Link - \$56.81 * Chappell Municipal Utilities - \$1441.75 * Cranmore Fire Protection - \$42.00 * Nebraska Rural Water Association - \$150.00 * Olsson Associates - \$1837.50 * S A Foster Lumber Company - \$13.93 * Baker & Assoc Inc. - \$4175.50 * Century Link - \$43.33 * Chappell Municipal Utilities - \$20.50 * S A Foster Lumber Company - \$7.99 * S A Foster Lumber Company - \$699.99 * Chappell Municipal Utilities - \$36.58 * Frenchman Valley Co-op - \$22.80 * Frenchman Valley Co-op - \$28.56 * Sedgwick County Sales - \$2018.24 * Southwestern Equipment Co - \$1082.14 * Dearborn National Life Insurance Co. - \$27.52 * Cash-Wa Distributing - \$257.06 * Century Link - \$112.61 * Chappell Municipal Utilities - \$714.88 * Reichman Construction - \$35.00 * S A Foster Lumber Company - \$7.99 * Total Payroll - \$26,507.75 *

Unfinished Business:

No unfinished business.

New Business:

Brad and Janice Dunn would like to place a storage container on their property at 5th and Wheatland. A motion was made by Council member Johnson, second of Council member Riley to allow the container on the property. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

Andrew Ross with NMPP discussed the city's current electric rates. He did a rate design study and there is not a necessity to increase the electric rates at the current time. The net operating income is strong. He was pleased to see that there wasn't a need to increase the rates.

Communications:

A nuisance property in town has been cleaned up and the abandoned vehicles have been moved.

The street department received another quote on crack sealing some of the streets in town.

Attorney Jay is still waiting to hear back on the permits for the welcome signs.

The council retreat will be Thursday, October 6th at the golf course.

A motion was made by Council member Riley, second of Council member Johnson to adjourn the meeting at 7:24 p.m. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

Jim Reichman, Council President

ATTEST:

Ashlea Jepsen
City Administrator/Clerk

CITY COUNCIL MINUTES CHAPPELL NEBRASKA

A regular meeting of the Chappell City Council was held on October 17, 2016, at the Chappell City Hall at 7:00 P.M. The following members were present; Brott, Riley, Reichman and Johnson. Staff members present were City Attorney Joel Jay, City Administrator/Clerk Ashlea Jepsen, City Treasurer Geralyn Konruff, Utilities Superintendent Mike Criss and Community Development Director Britt Miller. Others present included Allison Jay, Connie Loos, Rod Wright, Mike Schmidt, Spencer Rowley, and Starr Lehl.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Brott informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

A motion was made by Council member Riley, second of Council member Johnson to excuse Council member Vogt. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

Public Comments:

Mike Schmidt and Rod Wright with Black Hills Energy came to the meeting as a courteous visit. They wanted to let the council know that the company will no longer be renting the building they had in town. They will still continue to have the local serviceman in town despite not using the building. The services offered will also not be changing.

Consent Agenda:

Council member inquired about an unemployment claim. A motion was made by Council member Riley, second of Council member Johnson to approve the consent agenda, minutes of the regular meeting October 3, 2016, claims list and treasurer's report. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

Century Link--Long Distance - \$68.72 * Compensation Programs, Inc - \$200.00 * Culligan - \$31.00 * EMC Insurance Companies - \$11618.88 * Hometown Leasing - \$116.82 * Jay Law Office, LLC - \$504.00 * NE Safety & Fire Equipment - \$360.00 * Barco Municipal Products Inc - \$176.40 * EMC Insurance Companies - \$8299.20 * Premier Auto Parts & Service, LLC - \$122.08 * Source Gas - \$47.90 * EMC Insurance Companies - \$2904.72 * Kurtzer's - \$580.92 * Premier Auto Parts & Service, LLC - \$122.08 * Source Gas - \$31.00 * EMC Insurance Companies - \$1244.88 * Mike Criss - \$144.40 * EMC Insurance Companies - \$2904.72 * Kriz-Davis Company - \$982.58 * Municipal Energy Agency of Nebraska - \$42555.80 * Nebraska Municipal Power Pool - \$1950.00 * Premier Auto Parts & Service, LLC - \$101.88 * Swagelok - \$407.65 * Swagelok - \$37.59 * Verizon Wireless - \$26.79 * EMC Insurance Companies - \$2489.76 * Enviro Service Inc - \$18.00 * Municipal Supply Inc of Nebraska - \$1509.28 * One Call Concepts, Inc - \$51.45 * Premier Auto Parts & Service, LLC - \$101.87 * Source Gas - \$33.02 * Source Gas - \$33.02 * USA Blue Book - \$88.58 * Cranmore Pest Control LLC - \$45.00 * Verizon Wireless - \$26.79 * EMC Insurance Companies - \$3734.64 * Northwest Pipe Fittings Inc - \$492.50 * Panhandle Concrete Products - \$165.00 * EMC Insurance Companies - \$3319.68 * Premier Auto Parts & Service, LLC - \$122.09 * Valley Repair - \$212.93 * Southwestern Equipment Co - \$3678.43 * Channing Bete Company, Inc. - \$287.43 * EMC Insurance Companies - \$1244.88 * Nebraska UC Fund - \$1065.19 * Cash-Wa Distributing - \$303.09 * EMC Insurance Companies - \$3734.64 * Rod Hanson - \$152.49 * Premier Auto Parts & Service, LLC - \$25.18 * Prince-Empson Agency - \$695.25 * Total Payroll - \$28,507.88 *

Unfinished Business:

CDD Miller updated the council on the city website project. Unforeseen circumstances may delay the updates to the website but nonetheless, the updates should be complete by December 1, 2016.

New Business:

Connie Loos of the Chappell Chamber of Commerce asked the council if they would help the Chappell Chamber with covering the costs of the 10% that is offered with the purchase of Chamber Bucks again for 2016. The chamber buck promotion is a great way to keep revenue in Chappell. A motion was made by Council member Riley, second by Council member Reichman to use \$1,000 of Keno funds to help with the Chamber Bucks promotion. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

Attorney Jay was contacted by the attorney for the Nebraska Department of Aeronautics regarding trees near the airport that needed to be topped or cut down. The department's engineers will be coming out to the airport to determine what trees, if any need to be taken care of.

Utilities Superintendent Criss updated the council on a few items that will need to be addressed in the near future. The first item relating to a lead ordinance that needs to be on file with the City. Attorney Jay will draft the lead ordinance for the next meeting. Per state statutes, the city is required to have one. The city also needs to create an ordinance for Net Metering. There needs to be rules in place for this also. Jay will also put together an ordinance for net metering. Criss also showed the council a map of a community who had done GPS mapping of their water services. He would like to budget money in the next fiscal year to have Nebraska Rural Water complete a map of the city showing all the water services.

Starr Lehl with the Nebraska Department of Economic Development presented the City with the Leadership Certified Community Award. Chappell is the 2nd town in Western Nebraska and the 16th in the state to obtain this certification. Leadership Certified Community Program was created to help smaller Nebraska communities adapt to ongoing changes and opportunities in economic development. Qualifying communities must demonstrate an understanding for and preparedness in strategic and community planning, as well as display readiness in technological development to help new and existing businesses grow. Certified communities earn designation in the program for five years and are required to update and maintain information and websites.

One project that the city will be looking into doing is a downtown revitalization project. The goal is to gain support for a downtown revitalization project to rebuild handicapped-accessible sidewalks and implement a community center.

The Masons' would like to donate the Masonic Lodge to the City. One idea discussed was to make it a community gathering building. When the engineers start looking into the costs for the downtown revitalization project, they will be asked to look into the costs to update the lodge.

Discussion was held on various committees that are a part of the city. The council would like to see more participation in the committees. Mayor Brott will be in contact with current members of the committees to get meetings set up and become more active.

The council would like to recognize a member of the community each year as the Volunteer of the Year. A motion was made by Council member Riley, second of Council member Johnson to implement "Volunteer of the Year" awards. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

Communications:

Attorney Jay is still waiting to hear back from the state in regards to the permits for the welcome signs.

City clerk stated that the city's health insurance premiums will be increasing 1.2% for 2017.

The main door at City hall needs to be replaced. The office will be in contact with Sidney Glass to replace it.

Council member Johnson stated that a city employee has reported that tires have been placed in dumpsters out at the Chappell Lake. One suggestion was to install cameras at the lake.

A motion was made by Council member Reichman, second of Council member Riley to adjourn the meeting at 8:06 p.m. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

Steve Brott, Mayor

ATTEST:

Ashlea Jepsen
City Administrator/Clerk