

**CITY COUNCIL MINUTES  
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held November 2, 2015, at the Chappell City Hall at 7:00 P.M. The following members were present; Brott, Riley, Reichman and Johnson. Staff members present were City Attorney Joel Jay, City Administrator/Clerk Ashlea Jepsen, City Treasurer GERALYN KONRUFF and Utilities Worker Todd Rust. Others present were Mike Hutchinson and Natalie Furrow.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Brott informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

**Public Comments:**

No public comments.

A motion was made by Council member Johnson, second of Council member Riley to excuse Council member Vogt. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

**Consent Agenda:**

A motion was made by Council member Reichman, second of Council member Riley to approve the consent agenda, minutes of the regular meeting October 19, 2015, claims list, dept head reports, animal control report and sheriff's report. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

Baker & Assoc Inc. - \$20557.33 \* Bell Lumber & Pole Company - \$5250.00 \* BSB Construction - \$224185.77 \* Channing Bete Company, Inc. - \$191.62 \* Chappell Municipal Utilities - \$4369.79 \* Chappell Register - \$135.60 \* Chappell Register - \$5.60 \* Chappell Super Foods - \$109.74 \* City of Chappell - \$8164.23 \* Cranmore Pest Control LLC - \$45.00 \* Deuel County Treasurer - \$6670.00 \* Dutton-Lainson Company - \$659.41 \* Highline Electric Association - \$2021.75 \* Enviro Service Inc - \$181.00 \* Frenchman Valley Co-op - \$24.96 \* Holiday Inn - Lincoln - \$291.00 \* Jake Peterson Trucking - \$350.00 \* Jay Law Office, LLC - \$700.00 \* Kriz-Davis Company - \$2313.17 \* Holiday Inn - Lincoln - \$291.00 \* Miller Office Products - \$38.00 \* Miller Office Products - \$52.98 \* Monument Inn & Suites - \$498.00 \* NDEQ - Fiscal Services - \$150.00 \* NE Safety & Fire Equipment - \$360.00 \* Nebraska Municipal Power Pool - \$165.33 \* Northwest Pipe Fittings Inc - \$84.18 \* Polly Olson - \$406.65 \* Pitney Bowes - \$44.00 \* Ramada Inn - Kearney - \$259.52 \* S A Foster Lumber Company - \$417.70 \* Sedgwick County Sales - \$1922.96 \* Western Drug - \$22.46 \* Total Payroll - \$23,028.75 \*

**Unfinished Business:**

No unfinished business.

**New Business:**

Natalie Furrow with USDA discussed the preliminary numbers for Chappell's portion of the water project with Lodgepole. The City is looking at roughly \$5.6 million to fund their portion of the new well fields. A motion was made by Council member Johnson, second of Council member Riley to approve Resolution 2015-08, authorizing the mayor and administrator/clerk to sign all documents as may be required for completing the loan/grant. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

**RESOLUTION NO. 2015-08**

**RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND THE ADMINISTRATOR/CLERK TO SIGN ALL DOCUMENTS AS MAY BE REQUIRED IN PROCESSING OR COMPLETING THE USDA, RURAL DEVELOPMENT WATER AND ENVIRONMENTAL PROGRAMS LOAN/GRANT.**

WHEREAS: the City of Chappell is in the process of applying for a USDA Rural Development Loan/Grant to fund the costs of the water project with Lodgepole, Nebraska.

WHEREAS: there are certain and various documents which require signatures of the Mayor and Administrator/Clerk.

THEREFORE BE IT RESOLVED by the City Council of the City of Chappell that the Mayor and Administrator/Clerk are hereby authorized to sign all documents as may be required in the processing or completing of the USDA, Rural Development Loan/Grant.

If the Mayor and/or Administrator/Clerk should change because of an election or other reasons during the processing of the USDA Rural Development/Rural Utilities Service application, the City Council will not need to amend this resolution so the Mayor and Administrator/Clerk can sign any form(s) and security instrument(s) to finalize the USDA Rural Development/Rural Utilities Service financial assistance.

Discussion was held on the Interlocal with Lodgepole. Both towns have determined it would be in their best interests to enter into an agreement for the organization and formation of a Water Board for the joint water project being pursued by both communities. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

A motion was made by Council member Johnson, second of Council member Reichman to approve employee increases per the recommendations. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

Clerk Jepsen presented a list of uncollected accounts receivables for write off for auditing purposes. Clerk Jepsen informed the council that all of the accounts have been placed in collections. A motion was made by Council member Reichman, second of Council member Riley to accept the list for write off. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

**Communications:**

The letters regarding the high levels of arsenic in the water have been mailed out.

Clerk Jepsen stated that the City's health insurance will be going up in December. The city's insurance advisor has been looking into other insurance and as of now there is nothing that compares to the city's current policy.

Todd Rust spoke to the council about the upcoming updates on the generator. He is waiting for quotes from a couple companies on what it would take to become compliant with the EPA on the emissions.

A motion was made by Council member Johnson, second of Council member Reichman to adjourn the meeting at 7:47 p.m. "Yes" Riley, Reichman, Johnson. "Absent" Vogt. "No" None. Motion carried.

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Steve Brott, Mayor

ATTEST:

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Ashlea Jepsen  
City Administrator/Clerk

**CITY COUNCIL MINUTES  
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held on November 16, 2015, at the Chappell City Hall at 7:00 P.M. The following members were present; Brott, Riley, Vogt, Reichman and Johnson. Staff members present were City Attorney Joel Jay, City Administrator/Clerk Ashlea Jepsen and City Treasurer GERALYN KONRUFF. Others present were Scott DeCoste.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Brott informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

**Public Comments:**

No public comments.

**Consent Agenda:**

A motion was made by Council member Reichman, second of Council member Vogt to approve signing the forms to request the fifth disbursement from NDEQ for claims to be paid for the wastewater project. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried. Treasurer Konruff gave an update on the fixed accounts that the city has with NPAIT. A few of the funds will be moved into a sub account so the city can access them for the upcoming water project. A motion was made by Council member Reichman, second of Council member Vogt to approve the consent agenda, minutes of the regular meeting November 2, 2015, claims list department head reports and treasurer's report. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

Culligan - \$23.00 \* EMC Insurance Companies - \$2150.85 \* Eakes Office Products Center - \$178.95 \* Eakes Office Products Center - \$29.67 \* Eakes Office Products Center - \$92.10 \* Eakes Office Products Center - \$19.49 \* Eakes Office Products Center - \$33.99 \* Eakes Office Products Center - \$105.20 \* Electric Time - \$210.00 \* Hometown Leasing - \$116.82 \* League of NE Municipalities - \$100.00 \* Nebraska Municipal Power Pool - \$50.00 \* EMC Insurance Companies - \$1536.32 \* Premier Auto Parts & Service, LLC - \$135 \* Shell Fleet Management - \$163.76 \* EMC Insurance Companies - \$537.71 \* Hansen's Petroleum - \$110.00 \* Kurtzer's - \$492.40 \* Premier Auto Parts & Service, LLC - \$135.00 \* Shell Fleet Management - \$150.91 \* EMC Insurance Companies - \$230.45 \* EMC Insurance Companies - \$537.71 \* Municipal Energy Agency of Nebraska - \$46777.55 \* Municipal Energy Agency of Nebraska - \$332.14 \* Nebraska Municipal Power Pool - \$1650.00 \* Premier Auto Parts & Service, LLC - \$69.68 \* Shell Fleet Management - \$169.50 \* EMC Insurance Companies - \$460.90 \* Enviro Service Inc - \$90.00 \* Municipal Supply Inc of Nebraska - \$1580.56 \* Premier Auto Parts & Service, LLC - \$69.68 \* Shell Fleet Management - \$169.50 \* EMC Insurance Companies - \$691.34 \* Shell Fleet Management - \$137.86 \* EMC Insurance Companies - \$614.53 \* Hansen's Petroleum - \$500.94 \* Premier Auto Parts & Service, LLC - \$134.99 \* Valley Tire 2011 - \$50.00 \* Channing Bete Company, Inc. - \$25.77 \* Dearborn National Life Insurance Co. - \$34.40 \* EMC Insurance Companies - \$230.45 \* EMS Billing Services Inc - \$378.56 \* Hansen's Petroleum - \$106.29 \* Matheson Tri-Gas Inc - \$74.48 \* Public Safety Center, Inc. - \$345.65 \* Public Safety Center, Inc. - \$199.90 \* Public Safety Center, Inc. - \$99.98 \* Sidney Regional Medical Center - \$180.00 \* Sidney Regional Medical Center - \$200.00 \* EMC Insurance Companies - \$691.34 \* Eakes Office Products Center - \$33.99 \* Hansen's Petroleum - \$658.08 \* Hornung's - \$90.45 \* The L L Johnson Distributing CO - \$78.66 \* Premier Auto Parts & Service, LLC - \$43.85 \* Shell Fleet Management - \$66.50 \* Total Payroll - \$25,659.10 \*

**Unfinished Business:**

No unfinished business.

**New Business:**

Discussion was held on the possibilities of adding a new position that would be beneficial for the community. The position would be a Community Development Director. The funding would come from private entities to help with the wages. An advisory board was formed to provide guidance for the director position that is being created.

Treasurer Konruff asked the council if they would help the Chappell Chamber with covering the costs of the 10% that is offered with the purchase of Chamber Bucks. The chamber buck promotion is a great way to keep revenue in Chappell. A motion was made by Council member Johnson, second by Council member Reichman to use \$1,000 of Keno funds to help with the Chamber Bucks promotion. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

**Communications:**

Clerk Jepsen stated that there will be a Public Hearing at the next Council meeting. This time will allow citizens to ask questions and state any concerns they may have with the upcoming water project with Lodgepole.

A motion was made by Council member Johnson, second of Council member Vogt to adjourn the meeting at 7:35 p.m. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

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Steve Brott, Mayor

ATTEST:

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Ashlea Jepsen  
City Administrator/Clerk