

**CITY COUNCIL MINUTES  
CHAPPELL NEBRASKA**

A regular meeting of the Chappell City Council was held April 4, 2016, at the Chappell City Hall at 7:00 P.M. The following members were present; Brott, Riley, Vogt, Reichman and Johnson. Staff members present were City Attorney Joel Jay, City Administrator/Clerk Ashlea Jepsen and City Treasurer Geralyn Konruff.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Brott informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

**Public Comments:**

No public comments.

**Consent Agenda:**

A motion was made by Council member Reichman, second of Council member Vogt to approve the consent agenda, minutes of the special meeting March 21 and regular meeting March 21, 2016, claims list, dept head reports, animal control report, sheriff's report and community director report. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

Chappell Municipal Utilities - \$145.51 \* Chappell Super Foods - \$58.35 \* Deuel County Treasurer - \$6670.00 \* Eakes Office Products Center - \$115.97 \* Nebraska Municipal Clerks Association - \$25.00 \* Pitney Bowes - \$44.00 \* S A Foster Lumber Company - \$33.87 \* Chappell Municipal Utilities - \$1060.43 \* S A Foster Lumber Company - \$13.99 \* Chappell Municipal Utilities - \$354.94 \* S A Foster Lumber Company - \$16.97 \* Chappell Municipal Utilities - \$20.50 \* Chappell Municipal Utilities - \$115.91 \* Ingram Book Company - \$135.38 \* Ingram Book Company - \$10.84 \* Ingram Book Company - \$72.84 \* Ingram Book Company - \$46.67 \* Miller Office Products - \$38.00 \* Source Gas - \$191.06 \* Chappell Municipal Utilities - \$1312.54 \* Dutton-Lainson Company - \$69.01 \* Kriz-Davis Company - \$42.12 \* S A Foster Lumber Company - \$1.49 \* Chappell Municipal Utilities - \$1059.61 \* Comfort Inn-Kearney - \$379.80 \* Jerrod Elms - \$298.76 \* Municipal Supply Inc of Nebraska - \$1176.67 \* S A Foster Lumber Company - \$1.49 \* Chappell Municipal Utilities - \$20.50 \* Chappell Super Foods - \$10.01 \* Highline Electric Association - \$2271.24 \* S A Foster Lumber Company - \$84.53 \* Chappell Municipal Utilities - \$36.58 \* S A Foster Lumber Company - \$13.99 \* Sedgwick County Sales - \$1691.30 \* Southwestern Equipment Co - \$128.00 \* Dearborn National Life Insurance Co. - \$37.84 \* Matheson Tri-Gas Inc - \$78.20 \* Allan Schultz - \$75.00 \* Arrowhead Country Club - \$1743.72 \* C & M Air Cooled Engine Inc - \$572.77 \* Chappell Municipal Utilities - \$346.82 \* Chappell Super Foods - \$26.23 \* Chappell Super Foods - \$13.37 \* Chappell Super Foods - \$3.28 \* Epoch Eyewear - \$267.54 \* Rod Hanson - \$120.29 \* The L L Johnson Distributing CO - \$46.50 \* Miller Office Products - \$37.08 \* Ogallala Ready Mix - \$411.50 \* S A Foster Lumber Company - \$13.49 \* S A Foster Lumber Company - \$30.47 \* Stotz Equipment - \$97.37 \* Taylor Made Golf Company, Inc - \$297.79 \* Total Payroll - \$28,433.14 \*

**Unfinished Business:**

Updates were given on a nuisance property in town. The property has been cleaned up. Clerk Jepsen will be sending out letters to other nuisance properties in town in the next few weeks.

Mayor Brott gave an update on the wastewater project. He updated the council on the status of reimbursement of funds from DEQ. The invoices that were submitted for the contractors who performed work for Derry Farms prior to the property being purchased and prior to the official start of the project will not be reimbursed from DEQ. The city has paid the claims and will continue to move forward with the completion of the project.

**New Business:**

Council reviewed the street worker job applications. A motion was made by Council member Johnson, second of Council member Vogt to hold a special meeting on April 7, 2016 to conduct interviews of the applicants. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

A motion was made by Council member Vogt, second of Council member Riley to approve the building permit for a fence at 601 Court Ave. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

A motion was made by Council member Vogt, second of Council member Johnson to hire Laurie Ningen as the summer recreation director. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

**Communications:**

A third round of funding has been awarded from Buckley Trust to the City to assist with the Façade project for local businesses.

Spring Clean-up will be April 20, 2016 from 8 am – 8 pm.

A motion was made by Council member Vogt, second of Council member Reichman to adjourn the meeting at 7:48 p.m. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

\_\_\_\_\_  
Steve Brott, Mayor

ATTEST:

\_\_\_\_\_  
Ashlea Jepsen  
City Administrator/Clerk

**CITY COUNCIL MINUTES  
CHAPPELL NEBRASKA**

A special meeting of the Chappell City Council was held on April 7, 2016, at the Chappell City Hall at 6:30 P.M. The following members were present; Brott, Riley, Vogt, Reichman and Johnson. Staff members present were City Administrator/Clerk Ashlea Jepsen and Street Supervisor Jerrod Elms.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Council President Reichman informed the public of the location of the Nebraska Open Meeting Act back wall of Council room.

The purpose of the meeting was to interview applicants for the City Street opening. Two candidates were interviewed by the council members, city administrator/clerk and street supervisor for the position.

Discussion was held on the candidates for the position. Two applicants will be offered positions at the city street department.

A motion was made by Council member Johnson, second of Council member Vogt to hire Derek Broderick as a City Street Worker at \$14.00 per hour. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

A motion was made by Council member Reichman, second of Council member Vogt to hire David Lane as a City Street Worker at \$14.00 per hour. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

A motion was made by Council member Johnson, second of Council member Vogt to adjourn the meeting at 7:29 p.m. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

---

Steve Brott, Mayor

ATTEST:

---

Ashlea Jepsen  
City Administrator/Clerk

## CITY COUNCIL MINUTES CHAPPELL NEBRASKA

A regular meeting of the Chappell City Council was held on April 18, 2016, at the Chappell City Hall at 7:00 P.M. The following members were present; Brott, Riley, Vogt, Reichman, and Johnson. Staff members present were City Attorney Joel Jay, City Administrator/Clerk Ashlea Jepsen, City Treasurer GERALYN KONRUFF, Community Development Director Britt Miller, Street Supervisor Jerrod Elms, Utilities Supervisor Mike Criss and Utilities Worker Todd Rust. Others present were Jeremiah Jensen.

Notice of the meeting was posted as required by law. The Pledge of Allegiance was recited by those present. Mayor Brott informed the public of the location of the Nebraska Open Meeting Act on the back wall of Council room.

### **Public Comments:**

No public comments.

### **Consent Agenda:**

A motion was made by Council member Reichman, second of Council member Riley to approve the consent agenda, minutes of the regular meeting April 4, 2016 and minutes of the special meeting April 7, 2016, claims list department head reports and treasurer's report. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

Chappell Register - \$735.65 \* Culligan - \$47.00 \* Hometown Leasing - \$116.82 \* Brit Miller - \$78.00 \* Brit Miller - \$182.40 \* Miller Office Products - \$38.00 \* Premier Auto Parts & Service, LLC - \$61.13 \* Shell Fleet Management - \$268.98 \* Arbor Day Foundation - \$15.00 \* Geigers' - \$16000.00 \* Northwest Pipe Fittings Inc - \$418.26 \* Premier Auto Parts & Service, LLC - \$61.12 \* Shell Fleet Management - \$18.01 \* Chappell Register - \$2.80 \* Accelerated Receivables Solutions - \$63.79 \* Municipal Energy Agency of Nebraska - \$49917.09 \* Municipal Energy Agency of Nebraska - \$332.14 \* NAQS - Environmental Experts - \$7250.00 \* NAQS - Environmental Experts - \$1451.79 \* NAQS - Environmental Experts - \$1000.00 \* Nebraska Municipal Power Pool - \$793.38 \* Nebraska Municipal Power Pool - \$475.00 \* Shell Fleet Management - \$112.62 \* Verizon Wireless - \$26.82 \* Enviro Service Inc - \$18.00 \* Olsson Associates - \$5325.00 \* Shell Fleet Management - \$112.63 \* Verizon Wireless - \$26.82 \* Shell Fleet Management - \$84.38 \* Hansen's Petroleum - \$401.48 \* Premier Auto Parts & Service, LLC - \$61.13 \* Shell Fleet Management - \$50.80 \* EMS Billing Services Inc - \$16.09 \* Hansen's Petroleum - \$66.11 \* Public Safety Center, Inc. - \$201.61 \* Western Drug - \$130.89 \* Western Drug - \$11.99 \* Acushnet Company/Titleist - \$496.47 \* Acushnet Company/Titleist - \$1798.20 \* Acushnet Company/Titleist - \$491.28 \* C & M Air Cooled Engine Inc - \$46.14 \* Hansen's Petroleum - \$793.63 \* Rod Hanson - \$40.00 \* Rod Hanson - \$205.00 \* Premier Auto Parts & Service, LLC - \$311.25 \* Shell Fleet Management - \$104.00 \* Stotz Equipment - \$3759.52 \* Texoma Golf - \$108.24 \* Total Payroll - \$25,349.55 \*

### **Unfinished Business:**

More discussion was held on the water project with Lodgepole. Some concerns have come up with council in regards to the project. The council would like to further explore other options. More discussion will be held at the next council meeting.

A change order has been submitted from BSB Construction for Wastewater Project to add an additional 270 feet of chain-link fence to close off access to the sewer ponds in the amount of \$2,828.00. A motion was made by Council member Riley, second of Council Member Vogt to approve the change order submitted. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

### **New Business:**

Jeremiah Jensen addressed the council about donating his time to help clean up Chappell Lake. He would like to bring down an excavator and clear out trees around the north side of the lake to make more room for fishing from the shore. The council was very receptive to the idea. They would also like to work with the Lake/Park Board to set up a lake clean-up day and have volunteers to come out to help beautify the lake.

Well #7 that is located at Creekside RV Park has not been active for the past 12 years. The water department received a quote to have it decommissioned. A motion was made by Council member Riley, second of Council member Johnson to have Well #7 decommissioned. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

The utilities department has asked that the after-hours, on-call phone pay be changed from \$5.00/day to \$10.00/day. A motion was made by Council member Reichman, second of Council member Vogt to increase the pay to \$10.00/day. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

Britt Miller and Attorney Jay discussed the Local Option Municipal Economic Development Act (LB840) with the council. It authorizes incorporated cities and villages to collect and appropriate local tax dollars (sales and/or property tax) if approved by the local voters, for economic development purposes. The council would like to proceed forward with LB840. A resolution for it will be on the next council meeting.

Britt Miller presented four different options for replacing the welcome signs for Chappell. Council would like her to get more estimates before a design is agreed upon. The city has received one grant to help pay for the signs. A few more grants will be submitted to help with the costs of the new signs.

An office phone with internet will be installed in the community development director's new office. The city will be responsible for getting the installation scheduled and they will pay the monthly fees for the service. The city will also be purchasing a small scanner/copier/printer for her office.

A motion was made by Council member Vogt, second of Council member Johnson to hire lifeguard summer help per clerk recommendations. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

One bid was received for the hay harvesting by the airport and lake. A motion was made by Council member Vogt, second of Council member Riley to approve Jeff Rhodes' bid for the hay at \$40.00 per ton. Lease to run from May 1, 2016 to January 2017. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

Mayor Brott read the Arbor Day Proclamation which will be celebrated on April 29<sup>th</sup>. The city is giving away 30 trees in observance of Arbor Day.

A motion was made by Council member Vogt, second of Council member Johnson to approve the building permit for a fence at 151 Lincoln Ave. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

A motion was made by Council member Johnson, second of Council member Riley to appoint Travis Williams and Ernie Husmann to the Lake/Park Board. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

**Communications:**

The community development director applied for grants for the summer baseball program. The ball program was awarded some equipment for the t-ball teams.

The street shop has an old Nissan electric forklift that they would like to put out for bid. The bid for the forklift will be advertised in the local newspaper and any bids received will be reviewed at the May 16<sup>th</sup> council meeting.

The Utilities Department would like to replace the flag pole at the Chappell Lake. The current one is deteriorating. They will look into the options of replacing it.

Utilities Superintendent Mike Criss would like to have Jerrod begin taking electric classes so he can serve as a backup as needed for the Electric department.

Panhandle Public Health District (PPHD) sent information to the City in regards to developing tobacco free zones in the City parks and swimming pool. PPHD will also provide the metal signage at no cost. Clerk Jepsen will be in contact with them to order the signs and a resolution to pass the tobacco free zones will be on the next agenda.

A motion was made by Council member Reichman, second of Council member Vogt to adjourn the meeting at 8:33 p.m. "Yes" Riley, Vogt, Reichman, Johnson. "No" None. Motion carried.

\_\_\_\_\_  
Steve Brott, Mayor

ATTEST:

\_\_\_\_\_  
Ashlea Jepsen  
City Administrator/Clerk